**Brent Pelham and Meesden Parish Council**

**DRAFT MINUTES OF**

**BRENT PELHAM & MEESDEN ANNUAL PARISH COUNCIL**

**Thursday 19th January 2023**

**At Brent Pelham Village Hall**

**PRESENT:**

Trevor Hughes Councillor and Chairman

Steve Murphy Councillor

Sarah Wootton-Ramsay Councillor

Wilf Dimsdale Councillor

Ted Barclay Councillor and Vice Chairman

Jeff Jones Councillor - Buntingford District Council

**In Attendance:** Ken Newstead – Clerk

**APOLOGIES**:

Peter Boylan.

**Minute Item Action**

**Year.Month.Item**

**23.01.05 Welcome and Apologies**

The Chair welcomed Cllr Jeff Jones to this meeting. Apologies received from Cllr Peter Boylan. Apologies accepted. It was noted that previous interest shown by Robert Barclay to fill the vacant position created by the resignation of Cllr Hinch last year has not materialised. As there is an election in May this year information has been published in the Village Newsletter to encourage residents to stand. Cllr Hughes is to speak to one resident who has previously shown interest to encourage them to apply.

**23.01.06 Declaration of Interests**

There were no declaration of interest or request for dispensation for this meeting.

**23.01.07 To approve Minutes from Previous Meeting**

**Resolved** – It was proposed and seconded that the minutes were a true and accurate record of proceedings on 29th September 2022, and they were duly signed by Cllr Hughes as Chairman. Unanimous decision.

**23.01.08 Public Issues/Participation**

Cllr Jeff Jones kindly attended this meeting to share the news from a recent District Council meeting. Details to be posted onto the District Council Website.

**23.01.10 Finance – Accounts**

**Approval of accounts Oct 2022 to Dec 2022**

* **Approval of Bank Statement dated 10/2022 - Resolved** - Proposed, seconded, and signed by Cllr Wotton-Ramsay. Unanimous decision
* **Approval of Bank Statement dated 11/2022 - Resolved** - Proposed, seconded, and signed by Cllr Wotton-Ramsay. Unanimous decision
* **Approval of Bank Statement dated 12/2022 - Resolved** - Proposed, seconded, and signed by Cllr Wotton-Ramsay. Unanimous decision
* **Approval of Bank Statement dated 01/2023 - Resolved** - Proposed, seconded, and signed by Cllr Wotton-Ramsay. Unanimous decision
* **Approval of BP&MPC Balance Sheet dated 19th Jan 2023 - Resolved** - Proposed, seconded, and signed by Chairman. Unanimous decision

**Proposals for Payment**

* Payment of £850 for reduction of tree at Home Farm **Resolved** – Proposed and seconded. Unanimous decision

**2022/2023 Precept and Budget**

The Council analysed the Forecast data in detail in relation to the Precept requirement of £3,420 for 2023/24 which was revised at the October 2022 Parish Council meeting. The Councillors were happy that the figures submitted to the District Council ahead of this meeting were correct and the form was signed by three Councillors and the signed copy will be submitted to the District Council in January 2023.

**23.01.11 Planning Applications**

To consider the Parish Council’s response to the following planning applications or requests for consultation received since last meeting on 29 September 2022:

3/22/2567/LBC & 3/22/2566/LBC - Washall Green House Pump Hill - Submitted

3/22/1735/LBC & 3/22/1736/LBC – Renovations – Meesden Hall – Approved by Planning Dept

3/21/2871/FUL – Land Adjacent to Borley Green Barn – Refused by Planning Dept

3/22/2280/LBC & 3/22/2279/LBC & 3/22/2278/FUL – Black Horse Inn – Submitted

3/22/2143/FUL & 3/22/2144/LBC - Meesden Corner Cottage – Submitted

There were no objections by the Parish Councillors to any of these applications.

**C/F 22.01.04** - An application to create a Community Asset for the land adjacent to Rectory Farm in order for the village to retain an interest in the woodland adjacent to Rectory Farm has been submitted. **Cllr Hughes** to chase the application.

**23.01.12 Highways**

**C/F 22.05.12 -** Flooding in Brent Pelham caused by blocked drains needs urgent attention. Highway’s fault reference 401002519978 dated 14/2/2022 and 401002515266 dated 10/2/22 remain unresolved. **Cllr Wootton Ramsay** has escalated this matter to **Cllr Jones**. Awaiting resolution.

**C/F 22.09.12** Drain covers that have been tarmacked over are to be reported to the Highways team by **Cllr Barclay.**

**Problems reported this period:**

401003193047 – Potholes adjacent to Meesden Wood - Cllr Hughes

401003193049 – Pothole adjacent to Mill Cottage – Cllr Hughes

401003181716 & 401003200583 - Pothole adjacent to Mill Cottage – N McCrow & Clerk

401003200562 – Pothole on bend near The Beehive - Clerk

**23.01.13 Village Defibrillators and Emergency Telephone System**

**No issues**

**23.01.14 Repairs and Maintenance**

**C/F 21.09.09** - Digging of the ditch opposite The Farthings. **Cllr** **Murphy** confirms work proposed for later in the year.

**C/F 22.05.14** - **Cllr** **Murphy** confirmed that the Jetting of Meesden drain completed in January this year discovered tree roots penetrating the drain. CCTV examination needed for remedial work.

**C/F 22.05.14** Awaiting James Stewart-Brown to complete remedial work for Chestnut tree located in front of Home Farm. **Cllr Hughes** to chase.

**23.01.15 AOB**

**C/F 22.05.15 Legal** - **Cllr** **Murphy** to supply documentation confirming Parish Land ownership.

**23.01.16 Date of Next Meetings**

**Thursday 11th May 2023 – 7:30pm APM followed by AGM – at Meesden Village Hall**

**Thursday 14th September 2023 – 7:30pm Brent Pelham Village Hall**

**Thursday 30th November 2023 – 7:30pm Meesden Village Hall**

**The meeting concluded at 9:00 pm**

Minutes approved by Chairperson: .............................................................

Signed: ....................................................................................... Date: ...........................................